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## Placement Student Orientation Checklist

Please return to Lisa Demers  
Director of Administrative Services

Student Information <i>(Student to complete)</i>	
Name:	Start Date:
Placement Position:	End Date:
Student phone:	Student email:
# of hours to complete	Staff responsible:
Languages Spoken:	
Emergency contact and phone:	
Post-secondary institution information <i>(MMH to complete)</i>	
Institution:	Placement contact:
Placement phone:	Placement email:
Human Resources	
	WHMIS training completed
	AODA training completed
	Health and Safety training completed
	MMH Confidentiality Agreement signed
	MMH Relationship Policy signed
	MMH Consent to Publish Form signed
	Certificate of Student Insurance
	Greater Sudbury Police Check (Vulnerable Sector Check)
	Training agreement
	First Aid / CPR
	Checklist of Essential Physical Abilities
	Required Immunizations (RN, RPN, PSW)- MMR (Measles, Mumps, Rubella), Varicella, Tetanus and diphtheria q 10 years, Hepatitis B Immunity Status, Seasonal Flu vaccination every 12 months, TB screening
	Mask fitting and type/size
	Workplace Violence & Harassment training completed